

COLUMBINE LAKE COUNTRY CLUB, INC.

BOARD OF DIRECTORS MEETING

SEPTEMBER 10, 2011

I. Call to Order

– President Dick Lacouture called the regular monthly meeting of the Columbine Lake Country Club Board of Directors to order at 9 A.M. Other Board members present were Tony Lombard, Scott Wilson, John Amerman, Jeff Buckley, Kirstin Reimann, and Pieter Knight. Staff members present were General Manager Ken Lund and Administrator Katie Nicholls.

II. Acceptance of Minutes

– The minutes of the August 13, 2011 Board of Directors Meeting were reviewed and **a motion was made and passed to accept them as amended.**

III. Members Forum

– Marilyn Binkley, owner of block 8, lot 10, was present. Ms. Binkley expressed her excitement with the success of the tree program and noted that new plant life has been moving into the area to include noxious weeds. Specifically identified by Ms. Binkley were Scentless Wild Chamomile and Canada Thistle. Ms. Binkley took her concern to Manager Ken Lund prior to this meeting and communicated her desire to volunteer to help owners get rid of noxious weeds and encourage growth of more native plants on their properties. The discussion between Ms. Binkley and Manager Lund resulted in an idea of creating a weed pulling event during Slash & Trash Weekend in 2012 that would include trading bags of native plant seeds for bags of noxious weeds turned into CLCC. A general discussion ensued regarding the noxious weeds and specifically the possibility of creating this program. Also discussed was the spraying for certain noxious weeds on community property. The Board instructed Manager Lund to put together a proposal for the event to be done in conjunction with Slash & Trash Weekend, which will include marketing via the newsletter and website, sending letters to the owners whose properties seem to have excessive amount of noxious weeds, and also a general introduction to the program during the annual meeting in May.

IV. Financial Reports

– Treasurer Scott Wilson presented the financial reports for the month ending on August 31, 2011. A potential home start was noted for next year.

– Noteworthy expenses for the month were \$655.00 for lanyards and cardholders, and \$2,500.00 for the first trout stocking of the fiscal year.

– There being no further questions or discussion on financial issues, **a motion was made and passed to accept the financial reports for the month of August, 2011 as presented.**

V. Manager's Report

- The Pancake Breakfast went extremely well, despite a major glitch with the grill, and served close to 700 folks by all estimates. The weather could not have been better, and the vast majority of people who waited in line did not seem to mind. The old grill, which had tested fine earlier in the week, simply would not push enough propane to heat all of the burners sufficiently. The staff will take the gas pipe apart to determine what the problem may be, clean the pipe and reassemble the unit. There are also spare burner units which can be used if necessary. The pancake making station with two people and two mixers working, speeded up the batter preparation significantly. Marti Lund assisted Charlene Penson, and was able to obtain the pancake recipe for future use. The egg preparation was also extremely efficient, due to the addition of the larger boiling pots. The Bloody Mary Bar was a big hit as always, with the bartenders delivering the drinks to the people waiting in line in order to make the wait more pleasurable. The coffee cookers moved the station back to the Clubhouse kitchen to speed up the cooking time and this seemed to work well. The new 60 cup coffee maker did not seem to cook the coffee any quicker than the larger 100 cup model. De-caf coffee was also served in the smaller pot up at the gazebo. Both set-up and clean-up went extremely well and there were sufficient volunteers to do both efficiently.

- There are several drainage projects that need to be completed before the snow flies. The largest of the projects will be at the intersection of Buttercup and Columbine Drive. The past two years this intersection has been slow to drain and has collected a large amount of water due to various water leaks. The General Manager has met with Todd Hammerlund of ATH Enterprises and determined that the culvert under Buttercup needs to be equipped with an apron to improve the flow through the culvert, a small rock-lined pool to catch the water flowing into the culvert, and the ditches cleaned of all rock, sand and debris. The bottom end of the ditch coming down Buttercup will also be cleaned out. The culvert under Columbine Drive will also be fitted with an apron on the lower end and the ditch cleaned out to allow for the flow to continue unabated to the lake. The second project is at the intersection of K'knick, and Deer Drive. The bottom end of the culvert running under K'knick needs a catch pool for the heavy spring run-off, and the ditch running parallel to Deer Drive needs to be improved. The staff will be replacing the drain cover on the opposite corner with a larger one to improve the water flow coming down the hill from the golf course road. The last project is a small one on the cul-de-sac across from Goldenrod on K'knick. A catch pool needs to be enlarged and the ditch line coming from the cul-de-sac needs to be re-shaped to allow the water to get out in the spring. The General Manager has also briefed the Maintenance Technician on each project, and he is thoroughly familiar with all three projects. The cost is expected to be approximately \$2000 for all three projects.

- The financial review by Day and Associates is wrapping up and Scott Marks is working on a draft of his report. Everything went well according to him; he will provide

the details and as usual some adjustments will have to be made and recommendations will be provided for the future.

- The response to the renter letter has been overwhelmingly positive, with only one negative comment reported to the office. A number of people went out of their way at the picnic to offer their support of the letter.

- The reminder letter on the Tree Program has also been positive for the most part, and has motivated some owners who forgot that they had trees to remove to get them done. Several owners, however, thought it was a brand new letter and were concerned since they had already removed the trees noted in last year's survey.

- The General Manager met with weed control expert Billy Summerlin to discuss weed control, and to set up a program for next year. Mr. Summerlin toured the community with the Manager and will provide an estimate for next summer. Any viable Canadian Thistle will be sprayed this fall, if possible.

VI. Administration Report

- 9 owners currently have unpaid assessments. A certified, return receipt letter was sent to each owner on September 1, 2011 informing them that liens will be placed on September 20, 2011 if no payment is received.

- With help from Tracy Temple, the renter's letter was mailed on August 30, 2011. The office has received numerous calls regarding the letter, most of which are positive in nature. While some wanted to confirm with the office that they do not rent, most callers seemed to take a moment to state their approval of the initiative taken by the Board.

- Administrator Katie Nicholls is about halfway through the training book for the new Dreamweaver software. Once complete, development on a new website will commence. As part of the new site, new pictures and updated biographies on all board members and staff are desired. Please be prepared to have your picture taken before the October meeting. Also any suggestions from the members of the Board on content for the website would be welcomed. Please note that we are limited on size.

- The next newsletter will be going out at the beginning of October covering the time period through the end of the year.

VII. Unfinished Business

- Manager Lund presented a draft of the fire pit regulations discussed in the previous meeting, which were specific changes to Section 4.10 of the Building Criteria. The Board recommended several changes to the proposed regulation and asked that a new draft be made and circulated prior to the next board meeting.

- The record retention policy is still being researched and refined, a thorough draft will be presented to The Board for approval at the next board meeting.

VIII. New Business

- Member Pieter Knight brought up concern regarding the trash dumpster, specifically the danger associated with the bear sightings and unauthorized use by non-CLCC owners and renters. Mr. Knight proposed the idea of enclosing the trash area as to keep the bear out and possibly install a card access system to eliminate the use by non-owners. Manager Lund assured Mr. Knight and The Board that he had previously looked into the issue and during his research he was advised by the Department of Wildlife not to enclose the area as it may trap the bear. The Board also discussed that with a card system there will most likely be increased incidents of trash being left outside of the area, which will create further wildlife problems as well as create an unattractive environment. The idea of patrolling the trash area, as well as use of the lake, was also raised, along with the idea of a lid. Manager Lund stated he would look into the possibility of getting a custom lid made for dumpster. The Board informed Mr. Knight that he can continue to look into a solution, focusing on the wildlife issue, but to keep in contact with Manager Lund to ensure that he is not repeating efforts already made.

IX. Board Headcount for October Meeting

- Members Jeff Buckley and Pieter Knight most likely will not be present at the October Board Meeting.

X. Adjournment

- There being no further business to discuss, **a motion was made and passed to adjourn the meeting in order to conduct an executive session to discuss the disposition of a letter from a concerned owner concerning the use of magnesium chloride. The meeting adjourned at 11:18 AM.**

XI. Executive Session


XII. Recall to Order

- President Dick Lacouture recalled the meeting to order. **A motion was made and passed to forward the letter about the use of magnesium chloride to the CLCC attorney for guidance.**

XIII. Final Adjournment

- There being no further business to discuss, **a motion was made and passed to adjourn the meeting at 11:47 AM.**

Respectfully submitted,



Katie Nicholls

Administrator

Columbine Lake Country Club, Inc.